



**Agenda for the Annual General Meeting 2021
Chaplaincy of Holy Trinity Anglican Church, Utrecht
to be held at
13.00hrs, 15th May, 2022**

1. Opening

Welcome and prayers – Rev Nick Fisher (Locum Minister)

2. Record of Attendance and Apologies

The Secretary will record your attendance if you are **entitled to a vote** at the meeting.

3. Agreement of Agenda

4. Minutes

Approve the Minutes of the Chaplaincy Annual General Meeting, 21st March 2021, with any corrections and matters arising

5. Statement of the Electoral Roll for the Utrecht Chaplaincy (In brackets last AGM)

Electoral Roll Total: 147(147) - Utrecht 99(99); Zwolle 13 (14); Groningen 35 (34).

6. Chaplains' briefings

Holy Trinity, Utrecht (Vacancy)

Churchwardens (including Inventory and Logbook)

Grace Church, Groningen

Fr Sam Van Leer

7. Briefings on the life of the Church

- a) Charitable Giving Committee
- b) Council Secretary
- c) Archdeaconry Synod
- d) Chaplaincy Safeguarding
- e) Ecumenical Matters
- f) Anglican Church Zwolle
- g) Grace Church Groningen
- h) Building Maintenance Committee
- i) Bible Studies and Life Groups
- j) Student Ministry
- k) Young Persons' and Children's Ministry
- l) Music Ministry Report

8. Treasurer's Reports

- a) Independent Examiners' Report
- b) Approval of 2021 General Accounts
- c) Approval of 2022 Budget and Treasurer's Update
- d) Appointment of Independent Examiners
Guus de Bie and Dirk Jan Engel have agreed to act as the examiners for 2022.
Proposed: Beth Houdijk; Seconded: Simon Urquhart



9. Charitable Giving Committee Terms of Reference

A new Terms of Reference and protocol for the operation of the Committee is proposed for the approval of members.

Proposed: Adrian Los; Seconded: Debby van Rotterdam-Los

10. Elections and Appointments

All seconded nominations for posts shall be received by the Secretary at least 8 days prior to the date of the AGM.

- a) **Lay council members:** (8)(+2 for Gr+Zw) (1yr term)
Williemein Bakker (Zw); Jegan Masanam; Judy Miller; Czenobia SaaKwah; Juliette Gentenaar; Beth Houdijk; Paula Bunt van der Maas; Madeleine de Boer; Debby van Rotterdam-Los; Freek Dill
- b) **Groningen Leadership Team:** Rev Sam Van Leer, Josué Almansa-Ortiz; Marise Kaper; Tini Lubberink
- c) **Zwolle Leadership Team:** Rev Grant Crowe; Cecilia Koppenrade-Johnston; Adriaan du Toit; Willemeine Bakker; Jess Nurden-Werkman
- d) **Charitable Giving Committee** (4) (1 yr term)
Nathan Bunt; Gonny Eijkelenboom; Beth Houdijk
- e) **Churchwardens:** (2) (1yr term)
Adrian Los; Simon Urquhart

11. Any Other Business

- **Notice of any matters to be considered must be received by the Chaplaincy Secretary 48hrs before the meeting**

12. Closure of meeting with prayer

Papers for consideration:

Minutes of Chaplaincy AGM 21 March 2021

Available online

Treasurer's Report, Financial Statements, Budget Proposal and Auditors' Reports

Available online

Charitable Giving Committee Terms of Reference

Available online

Briefings on the life of the Church

Available online

There will 5 hard copies available for use at the meeting

Note:

- **The new Chaplaincy Council will meet at 20.00hrs, Wednesday 18 May**
 - **Appoint a Chair, Vice-Chair, Treasurer, Secretary, Safeguarding Officer, and Electoral Roll Officer - and consider the appointment of Environment Officer(non-Council member)**
 - **Appoint to Standing Committee and Building Maintenance Committee.**
 - **Confirm Chaplaincy agreement with the Diocesan Safeguarding Policy for 2022**